

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

PLACE CABINET ADVISORY COMMITTEE

At: Committee Room 3, Civic Centre, Swansea

On: Monday, 8 December 2014

Time: 2.00 pm

AGENDA

- | | Page No. |
|--|----------|
| 1 Apologies for Absence. | |
| 2 Disclosures of Personal and Prejudicial Interests. | 1 - 2 |
| 3 Minutes.
To approve the Minutes of the Place Advisory Committee held on 10 November 2014. | 3 - 4 |
| 4 Discussion regarding Work Programme for the remainder of the Municipal Year. (Verbal) | |
| 5 Date and Time of Future Committee Meetings for 2014/15 Municipal Year (all at 2 p.m.): - | |

12 January 2015	9 March 2015
9 February 2015	13 April 2015



Patrick Arran
Head of Legal, Democratic Services & Procurement
1 December 2014

Contact: Democratic Services: - Telephone - 636820

PLACE CABINET ADVISORY COMMITTEE

Labour Councillors: 9

A M Cook	P Lloyd
D W Cole	G Owens
C R Doyle	G J Tanner
N J Davies (Vice-Chair)	T M White
V M Evans (Chair)	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Officers:

Phil Roberts	Director of Place
Martin Nicholls	Chief Operating Officer
Phil Holmes	Head of Economic Regeneration & Planning
Chris Howell	Head of Waste Management
Tracey McNulty	Head of Culture Services
Lee Morgan	Head of Housing & Public Protection
Stuart Davies	Head of Highways & Transportation
Lee Wenham	Head of Marketing, Communications & Scrutiny
Democratic Services	
Archives	

Total Copies Needed:

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- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF PLACE CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 3, CIVIC CENTRE, SWANSEA
ON MONDAY 10 NOVEMBER 2014 AT 2.00 P.M.

PRESENT: Councillor V M Evans (Chair) presided

Councillor(s):

D W Cole
A M Cook
N J Davies

Councillor(s):

C R Doyle
P Lloyd

Councillor(s):

G J Tanner
T M White

Officers:

J Parkhouse - Democratic Services Officer

6. **APOLOGIES FOR ABSENCE**

There were none.

7. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS**

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

Councillor V M Evans - employed by First Great Western (First Group)
- personal.

8. **MINUTES**

AGREED that the minutes of the meeting of the Place Cabinet Advisory Committee held on 30 September 2014 be approved as a correct record.

9. **TERMS OF REFERENCE**

The terms of reference for the Committee were provided for information.

10. **DISCUSSION REGARDING WORK PROGRAMME FOR THE REMAINDER OF THE MUNICIPAL YEAR**

The Chair outlined the various areas of responsibility within the Enterprise Development & Regeneration, Wellbeing & Healthy City and Environment & Transportation portfolios.

Minutes of the Place Cabinet Advisory Committee (10.11.2014) Cont'd

She indicated that she would undertake discussions with the relevant Cabinet Members in order to establish their priorities in order to agree the Work Plan for the Cabinet Advisory Committee.

AGREED that the Chair discusses priority areas with the Cabinet Members for Enterprise, Development and Regeneration, Wellbeing & Healthy City and Environment & Transportation and reports back to the Committee.

11. **DATE AND TIME OF FUTURE MEETINGS**

AGREED that future meetings of the Committee be held at 2.00 p.m. on the following dates:

- 8 December 2014
- 12 January 2015
- 9 February 2015
- 9 March 2015
- 13 April 2015

The meeting ended at 2.23 p.m.

CHAIR